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BUFFALO CREEK WATER DISTRICT
Board of Directors Meeting
Minutes
11/9/2015

In attendance

- President – Page Whitesides
- Treasurer – Tom Benton
- Director – Sharon Chamberlain
- Secretary- Marsha Petry
- Director- Mike Ryder (partial, left mtg a little early)

Staff:

- Water Manager - Jim Green

Contract:

- Bookkeeper - Katherine Conklin Lemuel

Citizens:

Sally & Bill Foster

Call to Order

Page called the meeting to order at 7:10pm at his residence at 23916 Logan Ave, Buffalo Creek CO

Citizen Comments

1. Special meeting to review budget and cost for 126, and 2016 schedule.

Correspondence

Special meeting to review the budget and cost for 126, and 2016 schedule.

Secretary's Report

Special meeting to review the budget and cost for 126, and 2016 schedule.

Treasurer's Report

. Special meeting to review the budget and cost for 126, and 2016 schedule

Operations Report

Jim Green:

- o Foster's: 0.14 mg/l - state has a MCL of 0.3 so Foster's is under.
- o Heflen's: 0.55 mg/l – Heflen's is over. Heflen's line is plastic into the house. Jim took the sample from the house spigot.

Continuing Business

1. 126 new line is done. It has not had final approval by County but excavator is done.
2. Lincoln line replacement. Discussion about whether the line could be replaced under the 2015 budget instead of waiting until 2016: Brian Johnson is available to do the work, and Jim also could do the valve work this year, the money appears to be close to budget since we didn't use the full 2015 budgeted line replacement money.

Page proposed that Jim replace the Lincoln street line under the following conditions:

- a. We can do it for \$15000
- b. Weather permits the work in 2015
- c. We can coordinate with customers.

In addition, we will notify Ryan West of the new line and – if he desires - allow him to coordinate a replacement line to his house with our work, if he can do the work on the schedule of the line replacement.

Tom seconded. Unanimous for.

After the vote, discussion of how Jim will coordinate the work.

3.

New Business

4. Budget 2016. The budget has been posted to the public with explanatory notes and we have created additional resolution forms for adopting the budget. Our attorneys have reviewed and recommended using the resolution forms that have been created.

Tom moved that the Board adopt the 2016 Budget by signing and thereby adopting:

- a. Resolution to Adopt 2016 budget
- b. Resolution to Appropriate Sums of money

Mike seconded.

5. Meeting schedule for 2016. Page moved that the Board approve the Resolution/Ordinance Regarding Meeting Schedule for 2016 presented to the Board. Marsha seconded. Unanimous for.
6. Rules and Regulations: Page has suggestions for updating them:
 - a. Introductory paragraph should specify that water quality complies with CO rules.
 - b. The plastic "type" should be specified *rate*
 - c. Certain houses are being given a flat *rate* that don't have meters. We should remove sections discussing *flat* flat rate and not charge *ing* people for those unmetered connections. *Section VI.B flat rate charges should be removed.*
 - d. Payments in section VI.F referring to "loan assessment" should also include base fees.
 - e. Notices: change so that customers must provide a mailing address and keep the district informed of the correct mailing address.
 - f. Service charges delinquent accounts: change the "will" be assessed to "may" be assessed.
 - g. Change disconnection and reconnection fee to a flat \$20 cost.

Page moved to make changes to Rules and Regulations as described above. Tom seconded. Unanimous for.

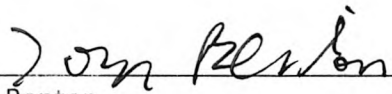
7. Marsha moved that Marsha takes on the project of digitizing the Water Map, with an unspecified end date for the project. Page seconded.

End of Meeting

Marsha moved to end the meeting at 4:19 PM. Page seconded. Unanimous for.

Marsha
11:03 PM

APPROVED:



Tom Benton

Sharon Chamberlin

Mike Ryder



Marsha Petry



Page Whitesides