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**BUFFALO CREEK WATER DISTRICT**  
Board of Directors  
Regular Meeting  
**Minutes**  
10/12/2015

**In attendance**

- President – Page Whitesides
- Treasurer – Tom Benton
- Director– Sharon Chamberlain
- Secretary- Marsha Petry
- Director- Mike Ryder

**Staff:**

- Water Manager - Jim Green

**Contract:**

- Bookkeeper - Katherine Conklin Lemuel

**Citizens:**

Sally & Bill Foster

**Call to Order**

Page called the meeting to order at 7:08pm at his residence at 23916 Logan Ave, Buffalo Creek CO

**Citizen Comments**

1. Question: When will the 126 line be started?  
BCWD Answer: was supposed to be today but it was located incorrectly so needs to be relocated; also, other delays are happening due to phone line.
2. Background: Fosters are not getting good quality water - orange - has always been that way and it never clears even if they run line for hours. Pressure is good.  
Question: why is 126 the priority over year-round residents who have rusty water?  
BCWD: No one is sure why the water is orange. 126 is a very old line that has needed to be replaced and therefore it was scheduled.

Page made the motion that before the Nov 9<sup>th</sup> meeting: Jimmy takes a water test at the Foster's house and at the Heflen's house, and have installed or have a proposal to install a flush valve wherever Jimmy thinks we should flush out the "old" part of the Teller line. Marsha seconds. Unanimous for.

**Correspondence**

None

**Secretary's Report**

Tom moved to accept the July, Aug, Sept meeting minutes as written. Mike seconded.

## Treasurer's Report

Tom Benton presented.

Marsha asked about the outstanding July minutes question on operating fund being negative. Tom explained that depreciation shows up as if we've spent money (even though we don't actually spend the money) and if that depreciation is more than the positive amount of income then it can show up as negative. It essentially means that things we own aren't worth as much as they originally were, and it shows up *as if* we "spent" that depreciation value. We add the depreciation number annually and therefore it can look more damaging early in the year and usually ends up back at an understandable value later in the year.

Page moved that we adopt Balance sheet, Profit and Loss Actual, Aging Summary, Check Detail reports. Mike second. Unanimous for.

## Operations Report

Jim Green absent – no report:

○

Page discussed water augmentation. We will have to add flow meter calibration but will not happen for 5 years.

## Continuing Business

1. Hardship – Marsha proposed accepting the Hardship policy presented at the meeting and have it mailed out. Page seconds. Unanimous for. Marsha will send Katherine the policy tomorrow so that she can send it out in the next billing.

## New Business

2. Budget 2016 – Tom presented. Tom suggested breaking down Line Replacement to sub-categories to understand what was spent and Page also thought having sub-categories would be helpful to answer questions. Katherine will add categories. Katherine mentioned that we will need to do audit if our expenditures are over \$100,000 and our budget is close.

*long form audit exemption*

Page announced: we'll adopt on Nov 9<sup>th</sup>, budget, budget transmittal, adopt a budget resolution, a budget narrative and then paperwork will need to be submitted to County/other government organizations. Page and Marsha will work together to get paperwork done.

3. . .

## End of Meeting

Tom moved to end the meeting at 4:26 PM. Marsha seconded. Unanimous for.

*10:26*

APPROVED:

  
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Tom Benton

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Sharon Chamberlin

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Mike Ryder

  
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Marsha Petry

  
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Page Whitesides